

## California 60 Day Notice to Vacate

Date: \_\_\_\_\_

Re: Notice to Terminate Tenancy

Dear \_\_\_\_\_,

This letter serves as official notice that your tenancy will terminate on \_\_\_\_\_, for the premises located at: \_\_\_\_\_

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For our records and the return of security deposit monies, please provide your forwarding address and phone number.

Sincerely,

\_\_\_\_\_  
(Landlord Signature)

\_\_\_\_\_  
(Landlord Printed Name)

\_\_\_\_\_  
(Landlord Phone Number)

\_\_\_\_\_  
(Landlord Address)

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*"State law permits former tenants to reclaim abandoned personal property left at the former address of the tenant, subject to certain conditions. You may or may not be able to reclaim property without incurring additional costs, depending on the cost of storing the property and the length of time before it is reclaimed. In general, these costs will be lower the sooner you contact your former landlord after being notified that property belonging to you was left behind after you moved out."*

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**CERTIFICATE OF SERVICE**

I certify that a copy of this notice has been furnished to the above-named tenant(s) on \_\_\_\_\_ by:

- Hand delivery to Tenant \_\_\_\_\_; **or**
- Hand delivery of the notice to someone of suitable age and discretion: \_\_\_\_\_ and mailing the notice by certified or registered mail with a return receipt; **or**
- Mailing the notice by certified or registered mail with a return receipt.

\_\_\_\_\_  
(Landlord Name)

\_\_\_\_\_  
(Landlord Signature)