

## NEW YORK THIRTY (30) DAY NOTICE OF TERMINATION

TO TENANT(S): \_\_\_\_\_  
AND ANY AND ALL OTHER OCCUPANTS IN POSSESSION OF THE PREMISES LOCATED  
AT: \_\_\_\_\_  
\_\_\_\_\_ City: \_\_\_\_\_, State: New York, Zip Code: \_\_\_\_\_

PLEASE TAKE NOTICE that you or others in possession of the premises have violated the rules or policies of the premises or terms and conditions of your lease agreement in the following manner: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Balance Due: \$ \_\_\_\_\_.

Please take notice that you and all other occupants must move out and deliver possession of the premises to the undersigned Landlord within thirty (30) days on \_\_\_\_\_.

If you and all other occupants fail to move out and deliver possession of the premises by the termination date specified above, legal action may be taken to evict you from the premises and to recover all unpaid rent, costs for damages to the premises, if any, and any other remedies available under New York law.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Signature of Landlord)

\_\_\_\_\_  
(Landlord's Printed Name)

\_\_\_\_\_  
(Landlord's Address, City, State, Zip Code)

\_\_\_\_\_  
(Landlord's Telephone Number)

**DECLARATION OF SERVICE OF  
NOTICE OF TERMINATION**

I, \_\_\_\_\_, declare:

1. I am now, and at all times mentioned herein, a citizen of the United States, resident of the State of \_\_\_\_\_, over the age of eighteen years. I make this declaration based on my own personal knowledge. I am competent to testify to the matters herein.

2. On \_\_\_\_\_, 20\_\_\_\_, at approximately \_\_\_\_\_ am/pm, I served a Notice of Termination to the Premises located at:  
\_\_\_\_\_, in \_\_\_\_\_ County,  
New York by:

- a) personally handing a true and correct copy to \_\_\_\_\_, tenant under the Lease, (hereinafter the "Tenant"); **OR**
- b) personally handing a true and correct copy to \_\_\_\_\_, a person of suitable age and discretion who was then resident therein, accepting same on behalf of Tenant, and mailing a copy addressed to the Tenant; **OR**
- c) posting a copy of the Notice of Termination in a conspicuous location at the premises, there being no one of suitable age and discretion located on the premises and mailing a copy addressed to the Tenant.

I declare under penalty of perjury of the laws of the State of New York that the foregoing is true and correct.

DATED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the city of \_\_\_\_\_, state of New York.

\_\_\_\_\_, Declarant  
(Signature)

\_\_\_\_\_  
(Print Name)