

## VIRGINIA FIVE (5) DAY NOTICE TO QUIT

TO TENANT(S): \_\_\_\_\_  
AND ANY AND ALL OTHER OCCUPANTS IN POSSESSION OF THE PREMISES LOCATED  
AT: \_\_\_\_\_  
\_\_\_\_\_ City: \_\_\_\_\_, State: Virginia, Zip Code: \_\_\_\_\_

PLEASE TAKE NOTICE that you are not in compliance with the terms of your lease agreement for failure to pay rent by the due date set forth. You have five (5) days to pay your total balance due or vacate the premises.

The Amount of Rent Owed and the Date Each Amount Became Due:

\$ \_\_\_\_\_ Date: \_\_\_\_\_

\$ \_\_\_\_\_ Date: \_\_\_\_\_

\$ \_\_\_\_\_ Date: \_\_\_\_\_

Total Amount of Rent Due: \$ \_\_\_\_\_, Where the Amount Due Should be Paid:  
\_\_\_\_\_

If you fail to pay rent within the five-day period, the landlord may terminate the rental agreement on \_\_\_\_\_ and proceed to obtain possession of the premises, as provided in § 55.1-1251, to recover all unpaid rent, costs for damages to the premises, if any, and any other remedies available under Virginia law.

**THIS NOTICE IS IN ACCORDANCE WITH VA Code § 55.1-1245(F).**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Signature of Landlord) (Landlord's Printed Name)

\_\_\_\_\_  
(Landlord's Address, City, State, Zip Code)

\_\_\_\_\_  
(Landlord's Telephone Number)

**DECLARATION OF SERVICE OF  
NOTICE TO QUIT**

I, \_\_\_\_\_, declare:

1. I am now, and at all times mentioned herein, a citizen of the United States, resident of the State of \_\_\_\_\_, over the age of eighteen years. I make this declaration based on my own personal knowledge. I am competent to testify to the matters herein.

2. On \_\_\_\_\_, 20\_\_\_\_, at approximately \_\_\_\_\_ am/pm, I served a Notice to Quit to the Premises located at: \_\_\_\_\_, \_\_\_\_\_ in the County of \_\_\_\_\_, Virginia by:

- a) personally handing a true and correct copy to \_\_\_\_\_, Tenant under the Lease, (hereinafter the "Tenant"); **OR**
- b) personally handing a true and correct copy to \_\_\_\_\_, a family member (age 16 or older) who was then resident therein, accepting same on behalf of Tenant, and mailing a copy addressed to the Tenant; **OR**
- c) posting a copy of the Notice to Quit in a conspicuous location at the premises, there being no family members located on the premises and mailing a copy addressed to the Tenant.

I declare under penalty of perjury of the laws of the State of Virginia that the foregoing is true and correct.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the city of \_\_\_\_\_, Virginia.

\_\_\_\_\_, Declarant

\_\_\_\_\_  
(PRINT NAME)