

# West Virginia 7 Day Notice to Vacate

Date: \_\_\_\_\_

Re: Notice of Intent to Vacate

Dear \_\_\_\_\_,

This letter serves as official notice that my tenancy will terminate on \_\_\_\_\_, for the premises located at \_\_\_\_\_

Please send my security deposit refund to my forwarding address: \_\_\_\_\_  
My phone number is \_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
(Tenant Signature)

\_\_\_\_\_  
(Tenant Signature)

\_\_\_\_\_  
(Tenant Printed Name)

\_\_\_\_\_  
(Tenant Printed Name)

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## CERTIFICATE OF SERVICE

I certify that a copy of this notice has been furnished to the above-named landlord on \_\_\_\_\_ by:

Hand delivery to Landlord \_\_\_\_\_; **or**

Hand delivery of the notice to Landlord's agent / representative:

\_\_\_\_\_.

\_\_\_\_\_  
(Tenant Name)

\_\_\_\_\_  
(Tenant Signature)