

Wisconsin Notice of Lease Renewal or Extension

Date: _____

Re: Notice of Lease Renewal or Extension

Dear _____,

This letter serves as official notice that the automatic renewal provision gives you the option to renew or extend the term of your rental agreement for the premises located at:

Your existing rental agreement with an original start date of _____ will expire on _____ . At this time, I am offering to renew your lease for _____ month(s) at \$_____ per month.

Please reply by _____ if you would like to renew or extend your rental agreement, and we will arrange a time to sign the lease renewal/extension.

If you do not plan to renew or extend the term of your rental agreement, you must vacate the premises by the end of the lease term:_____.

Sincerely,

(Landlord Signature)

(Landlord Printed Name)

(Landlord Phone Number)

(Landlord Address)

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CERTIFICATE OF SERVICE

I certify that a copy of this notice has been furnished to the above-named tenant(s) on _____ by:

- Hand delivery to Tenant _____; **or**
- Hand delivery to a person that can accept the notice on behalf of Tenant and mailing the notice by regular or other mail; **or**
- Posting the notice in a conspicuous place on the premises and mailing the notice by regular or other mail; **or**
- Mailing the notice by certified or registered mail with a return receipt.

(Landlord Name)

(Landlord Signature)