\_\_\_\_\_\_\_\_\_\_\_

Date

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

I submitted a security deposit to you for $\_\_\_\_\_\_\_\_ upon signing a lease agreement on the \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_. My lease for the premises located at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ended on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. In accordance with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ state law, you were required to return my security deposit within \_\_\_\_\_ days after the termination of the lease.

Upon the termination of my lease, I was current on my rent and all other payments. In addition, I left the rental property in the condition it was provided to me at the beginning of the lease. As of the date of this letter, I have not received my security deposit or an accounting from you for that money.

You are beyond the state limit for returning my security deposit. Please mail my deposit immediately to the address provided below. Failure to do so may result in the filing of a lawsuit. If you have any questions or concerns regarding the content of this letter, feel free to call me at \_\_\_\_\_\_\_\_\_\_\_\_\_\_ or email me at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Printed Name

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_