

PORTLAND RESIDENTIAL LEASE AGREEMENT

THIS LEASE AGREEMENT hereinafter known as the "Lease" is entered into this ____ day of _____, 20____, by and between _____, ("Landlord") with mailing address at _____ and _____, ("Tenant(s)").

Landlord and tenant are each referred to herein as a "party" and, collectively, as the "parties".

"WHEREAS, the Landlord desires to lease the Property defined herein under the terms and conditions as set forth herein; and

WHEREAS, the Tenant(s) desires to lease the Property defined herein from the Landlord under the terms and conditions set forth herein"

NOW THEREFORE, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

PROPERTY. The Landlord owns property and improvements located at _____ (hereinafter referred to as the "Property").

LEASE TERM. This Lease shall commence on the ____ day of _____, 20____, and end on the ____ day of _____, 20____ (hereinafter referred to as the "Term"), unless otherwise terminated in accordance with the provisions of the Lease. Upon the end of the Term, Tenant(s) shall vacate the Property and deliver the same to the Landlord unless:

- the Lease is formally extended by the Landlord and the Tenant(s) in a writing signed by both parties; or
- the Landlord willingly accepts Rent from the tenant for a period beyond the original Term. Where the landlord accepts Rent for a period beyond the original Term, without a formal extension agreed to in writing by both parties, a month-to-month tenancy will be created.

RENT. The Tenant(s) shall pay to the Landlord the sum of \$_____ per month (hereinafter referred to as "Rent") for the duration of the Term of the Lease. The Rent shall be payable on or before every ____ day of the month (hereinafter referred to as

the "Due Date"). Weekends and holidays do not delay or excuse Tenant(s)'s obligation to pay Rent in a timely manner.

- A. **Late Rent.** If Rent is not paid within ____ days of the Due Date, the Rent shall be considered past due and a late fee of \$_____ or ____ % of the Rent past due shall be applied for every day Rent is late or occurrence Rent is late.
- B. **Returned Checks.** In the event that a check intended as payment for Rent is dishonored for whatever reason, the same shall be considered as Late Rent with the late fee being payable on the same.
- C. **Application of Payments.** Whenever there are different sums owed by the Tenant(s) to the Landlord, any payment shall be applied first to those non-rent obligations, including but not limited to association/community dues, Late Fee, repairs chargeable to the Tenant(s), and other charges notwithstanding any notations or specifications made by the Tenant(s) on the application of any payment paid to the landlord.
- D. **Rent Increases.** There will be no rent increases during the Term of this Lease. Any increase in Rent shall only take effect after the expiration of the Term provided in this Lease. Any increase in Rent to take effect upon renewal or extension of the Term of this Lease must be preceded by a ____ day notice from the Landlord to the Tenant(s).

SECURITY DEPOSIT. The Tenant(s) shall handover to the landlord the amount of \$_____ as a Security Deposit upon the execution of this Lease (the "Security Deposit"). The receipt of such Security Deposit is hereby acknowledged by the Landlord who undertakes to hold the same in compliance with applicable laws, rules, and regulations.

A. **Deductions.** Upon the termination of the Lease, the Landlord may deduct the following from the Security Deposit:

- Unpaid rent
- Late fees
- Unpaid utilities
- Cost of repairs beyond ordinary wear and tear
- Cleaning fee in the amount of \$_____
- Early Termination Fee
- Brokerage fees
- Others: _____

B. **Return.** The Security Deposit or the balance thereof shall be returned by the Landlord to the Tenant(s) within ____ days of the termination of the Lease or in

accordance with State law, whichever is sooner. In the event that the Landlord shall make any allowable deduction, the Landlord shall provide the tenant(s) with an itemized list of all deductions made. This itemized list shall specify the amounts and the respective expenses to which the Security Deposit or parts of it was applied.

C. **Tenant(s)'s Forwarding Address:** Upon vacating the Property, any and all notices, communication, and other deliveries may be made to the Tenant(s)'s forwarding address at:_____.

USE OF PROPERTY. The Property as defined herein shall be for the sole and exclusive use and occupation by the Tenant(s) and same's exclusive family namely:

1. _____;
2. _____;
3. _____;
4. _____;
5. _____;

Any Guest(s) of the Tenant(s) shall not be allowed to stay beyond ____ days without the consent of the Landlord. The Property shall be used solely and exclusively as a residence and single-family dwelling. The Property or any part of it shall not be used for any business, profession, vocation, or trade of any kind. The Tenant(s) shall comply with any and all applicable laws, statutes, and rules covering the Property.

CONDITION. The Tenant(s) stipulates that The Property has been examined and that the Property is in good repair and is tenantable.

ASSIGNMENT. Under this Lease:

- Subletting Not Allowed.** The Tenant(s) acknowledges that this Lease is not transferable and that the Tenant(s) may not assign the Lease, any part of the Lease, or any of the rights or obligations herein. The tenant(s) shall not sublet, sublease, or otherwise grant any other party any license or right in relation to the Property or this Lease. Any license, assignment sublease, or agreement in violation of this clause shall be null and void with no legal force whatsoever.
- Subletting Allowed.** Tenant(s) shall have the right to sublet and grant a license to other individuals to use the Property or any part thereof with / without the prior written consent of the Landlord. In the event that the Tenant(s) shall sublet the Property, notice of the Subtenant(s) name and address shall be given to the Landlord within ____ days. In the event the SubTenant(s) violates any portion of this Lease, all liability shall be held against the Tenant(s).

RIGHT OF ENTRY. The Landlord shall have the right to enter the Property during normal working hours by providing at least ____ hours notice in order for inspection, make necessary repairs, alterations, or improvements, to supply services as agreed or for any reasonable purpose. The Landlord may exhibit the Property to prospective purchasers, mortgagees, or lessees upon reasonable notice.

ALTERATIONS AND IMPROVEMENTS. No alterations to or improvements on the Property shall be made by the Tenant(s) without prior express consent of the Landlord to the same in writing.

A. **Unauthorized Alterations or Improvements.** In the event that the Tenant(s) shall undertake alterations or improvements relating to the Property in violation of this section, the same shall be considered a material breach of this Lease putting the Tenant(s) in default. The Landlord may, upon the Landlord's discretion, require the Tenant(s) to undo the alterations or improvements and restore the Property to its condition prior to any unauthorized alteration or improvement at the sole expense of the Tenant(s).

B. **Ownership of Alterations and Improvements.** In all cases of alterations, improvements, changes, accessories, and the like that cannot be removed from the Property without destroying or otherwise deteriorating the Property or any surface thereof shall, upon creation, become the Landlord's property without need for any further transfer, delivery, or assignment thereof.

NON-DELIVERY OF POSSESSION. The Landlord shall deliver to the Tenant(s) possession of the Property on or before the commencement of the Term of this Lease. Delay in the delivery of possession of the Property for any cause other than the fault or negligence of the Landlord shall cause the abatement of the Rent until the date until such time the possession is delivered. In any event, the possession of the Property must be delivered no later than ____ days after the commencement of the Term of this Lease and the Tenant(s) agrees to accept the same until such date despite the delay. Failure of the landlord to deliver possession of the Property within this period shall automatically terminate the Lease. Upon such Termination, the Landlord shall return to the Tenant(s) the Security Deposit, any advance rent, and other sums not otherwise consumed on account of the Tenant(s) never having occupied the Property, such as, but not limited to, cleaning fees if already collected. Thereafter the Parties shall have no further obligation to each other.

HAZARDOUS MATERIALS. The Tenant(s) shall not keep on the Property any item of a dangerous, flammable, or explosive nature that might unreasonably increase the danger of fire or explosion on the Property or that might be considered hazardous or extra hazardous by any responsible insurance company.

UTILITIES. The Landlord shall provide the following utilities and services to the Tenant(s): _____. Any other utilities or services not mentioned will be the responsibility of the Tenant(s).

MAINTENANCE, REPAIR, AND RULES. The maintenance of the Property, minor repairs, and servicing shall be the responsibility and sole expense of the Tenant(s), including but not limited to HVAC/air-conditioning units and plumbing fixtures (e.g. showers, bath tubs, toilets, or sinks). For the entirety of the term of this Lease, the Tenant(s) shall keep the property clean and in good repair. The Tenant(s) shall:

- A. Comply with any and all rules or regulations covering the Property, including but not limited to local ordinances, health or safety codes, those set forth in the Master Lease, and Condominium or Homeowners associations, where applicable.
- B. Dispose of any and all waste properly.
- C. Not obstruct any structure intended for ingress, egress, passage, or otherwise providing some type of access to, from, or through the property.
- D. Keep all windows, balconies, railings, and other fixtures or structures visible from outside of the property free from laundry at all times.
- E. Obtain consent of the Landlord prior to replacing or installing new deadbolts, locks, hooks, doorknobs, and the like.
- F. Refrain from all activities that will cause unreasonably loud noises or otherwise unduly disturb neighbors and/or other residents.

PETS. Under this Lease:

Pets Allowed. The Tenant(s) shall be allowed to have ____ pet(s) on the Property consisting of Dogs Cats Fish Other _____ not weighing more than ____ pounds. The Landlord shall administer a fee of \$_____ per pet on the Property. The Landlord shall be held harmless in the event that any of the Tenant(s)'s pets cause harm, injury, death, or sickness to another individual or animal. Tenant(s) is responsible and liable for any damage or required cleaning to the Property caused by any authorized or unauthorized animal and for all costs the Landlord may incur in removing or causing any animal to be removed.

Pets Not Allowed. There shall be no animals permitted on the Property or in any common areas UNLESS said pet is legally allowed under the law in regard to assistance with a disability. Pets shall include, but not be limited to, any mammal, reptile, bird, fish, rodents, or insects on the Property.

QUIET ENJOYMENT. The Landlord warrants that the Tenant(s) shall have quiet and peaceful enjoyment of the Property and hold the same free from molestation or interference from the Landlord or any other person or entity whose claim to the

Property comes from the Landlord, subject to the terms and conditions of this Lease and compliance by the Tenant(s) with the same.

INDEMNIFICATION. The Landlord shall not be liable for any damage or injury to the Tenant(s), or any other person, or to any property, occurring on the Premises, or any part thereof, or in common areas thereof, and the Tenant(s) agrees to hold the Landlord harmless from any claims or damages unless caused solely by the Landlord's negligence. It is recommended that renter's insurance be purchased at the Tenant(s)'s expense.

DEFAULT. In the event that the Landlord breaches any of the terms and conditions of this Lease or any applicable laws, rules, or codes, the Tenant(s) may avail of any of the remedies available under the law. In the event that the Tenant(s) breaches or fails to comply with any of the terms and conditions of this Lease or any applicable laws, rules, or codes, the Landlord shall afford the Tenant(s) ____ days to remedy or rectify the same. This period shall commence on the day the Tenant(s) receives Notice of such breach or non-compliance with the request to rectify the same. If the Tenant(s) fails to comply or rectify the breach or if the breach cannot reasonably be rectified or remedied, the Tenant(s) shall be in default. Upon the Tenant(s)'s default, the Landlord may terminate the Lease by sending the notice of default and consequent termination of the lease to the Tenant(s) and thereafter recover possession of the Property.

DISHONORED CHECK FEE. As a convenience to the Tenant(s), the Landlord will accept personal checks in payment of any obligation hereunder, only by written authorization of the Landlord. However, in the event any check presented to the Landlord is dishonored by the bank, then all future rent payments are to be made in cash, certified check or money order. Additionally, there will be a service fee of \$_____ for each dishonored check.

NOTICE OF TENANT RIGHTS. The Landlord must deliver to the Tenant(s) a Tenant Notice of Rights and Responsibilities Associated with Portland Mandatory Relocation Assistance Under Portland City Code Title 30.01.085. This must be provided by the landlord along with a termination notice, rent increase notice, or relocation payment. <https://www.portlandoregon.gov/phb/article/737758>

ABANDONMENT. In the event that the Tenant(s) abandons the Property, the Landlord may declare the Lease terminated, recover possession of the Property, enter the premises, remove the Tenant(s)'s belongings, and lease the same to another without incurring any liability to the Tenant(s) for doing the same. In the event of the abandonment of the Property, the Landlord may recover from the

Tenant(s) unpaid rent until the Property is leased to another person or otherwise occupied by the Landlord or another under the Landlord's right.

ATTORNEYS' FEES. In the event that the Landlord should require the services of an attorney, file a suit, or resort to other procedures in order to compel the Tenant(s)'s compliance with the Tenant(s)'s obligations, the terms of this Lease, or other applicable laws, rules, or codes, the Tenant(s) agrees to reimburse all expenses incurred by the Landlord in doing the same.

COMPLIANCE WITH LAW. The Tenant(s) undertakes to comply with any and all Federal or state laws, municipal or county ordinances, rules, regulations, codes, and all other issuances from authorized government authorities respecting the Property and the Tenant(s)'s occupation and use thereof.

SEVERABILITY. Should any provision of this Lease be found, for whatever reason, invalid or unenforceable, such nullity or unenforceability shall be limited to those provisions. All other provisions herein not affected by such nullity or dependent on such invalid or unenforceable provisions shall remain valid and binding and shall be enforceable to the full extent allowed by law.

BINDING EFFECT. The terms, obligations, conditions, and covenants of this Lease shall be binding on the Tenant(s), the Landlord, their heirs, legal representatives, and successors in interest and shall inure to the benefit of the same.

MODIFICATION. The parties hereby agree that this document contains the entire agreement between the parties and this Lease shall not be modified, changed, altered, or amended in any way except through a written amendment signed by all of the parties hereto.

EMERGENCY PHONE NUMBER. In the case of an emergency, the Landlord or a property manager can be reached at _____ to report a problem.

NOTICE. All notices in relation to this Lease shall be delivered to the following addresses:

To the Tenant(s) at the address:

_____;

and

To the Landlord at the address:

_____.

PARKING. The Landlord:

Shall provide ____ parking space(s) to the Tenant(s) for a fee of \$____ to be paid at the execution of this Lease on a monthly basis in addition to the rent. The parking space(s) are described as: _____.

Shall not provide parking.

EARLY TERMINATION. The Tenant(s):

Shall have the right to terminate this Lease at any time by providing at least ____ days' written notice to the Landlord along with an early termination fee of \$____. During the notice period for termination, the Tenant(s) will remain responsible for the payment of rent.

Shall not have the right to terminate this Lease before the end of the Term.

SMOKING POLICY. Smoking on the Property is:

Permitted in the following areas: _____.

Prohibited on the Property.

DISPUTES. If a dispute arises during or after the term of this Lease between the Landlord and Tenant(s), they shall agree to hold negotiations amongst themselves, in "good faith", before any litigation.

RETALIATION. The Landlord is prohibited from making any type of retaliatory acts against the Tenant(s), including but not limited to restricting access to the Property, decreasing or canceling services or utilities, failure to repair appliances or fixtures, or any other type of activity that could be considered unjustified.

EQUAL HOUSING. If the Tenant(s) possesses any impairment, mental or physical, the Landlord agrees to provide reasonable modifications to the Property in order to accommodate such impairments, except in the case of modifications that would be too difficult or too expensive for the Landlord to provide. The Tenant(s) are encouraged to disclose to the Landlord any impairment(s) that may be aided by reasonable modifications to allow the parties to identify the most beneficial modifications to the Property.

PROPERTY DEEMED UNINHABITABLE. If the Property is deemed uninhabitable due to damage beyond reasonable repair, the Tenant(s) may terminate this Lease by written notice to the Landlord. If said damage was due to the negligence of the Tenant(s), the Tenant(s) shall be liable to the Landlord for all repairs and for the loss of income due to restoring the property back to a livable condition in addition to any other losses that can be proved by the Landlord.

LEAD-BASED PAINT DISCLOSURE. If the Property or any part of it was constructed prior to 1978, the Landlord shall provide a disclosure of information on lead-based paint and/or lead-based paint hazards, the receipt of the same in the form entitled "LEAD-BASED PAINT DISCLOSURE" hereby acknowledged by the Tenant(s).

ENTIRE AGREEMENT. This Lease and, if any, attached documents are the complete agreement between the Landlord and Tenant concerning the Property. There are no oral agreements, understandings, promises, or representations between the Landlord and Tenant(s) affecting this Lease. All prior negotiations and understandings, if any, between the parties hereto with respect to the Property shall be of no force or effect and shall not be used to interpret this Lease. No modification or alteration to the terms or conditions of this Lease shall be binding unless expressly agreed to by the Landlord and the Tenant in a written instrument signed by both parties.

IN WITNESS WHEREOF, the Landlord and Tenant(s) have executed this Lease in multiple originals as of the undersigned date(s).

Landlord's Signature _____ Date _____

Print Name _____

Tenant's Signature _____ Date _____

Print Name _____

Tenant's Signature _____ Date _____

Print Name _____

Agent's Signature (if used) _____ Date _____

Print Name _____

LEASE DISCLOSURES AND ADDENDUMS IN PORTLAND

The following disclosures and addendums are either required for some or all residential lease agreements in Portland.

REQUIRED:

1. **Flood Risk Disclosure** - for units at or below a 100-year flood elevation
2. **Carbon Monoxide Detector Addendum** - for all rental units in Portland
3. **Pending Suits Disclosure** - for units with pending suits
4. **Shared Utilities Agreement** - for units with shared utilities
5. **Smoking Policy Addendum** - for all rental units in Portland
6. **Recycling Services Notice** - for properties with 5 or more units using recycling
7. **Lead-Based Paint Disclosure** - for all rental units built before 1978
8. **Move-In Checklist** - for all rental units in Portland

The following disclosures and addendums are recommended for residential lease agreements in Portland.

RECOMMENDED:

1. **Fire Safety Disclosure** - for all rental units in Portland
2. **Crime and Drug-Free Addendum** - for all rental units in Portland

FLOOD RISK DISCLOSURE

This FLOOD DISCLOSURE made and entered into between _____
("Landlord") and _____, ("Tenant(s)").

Tenant(s) is renting from Landlord the Property located at:

Hereinafter, these individuals are known collectively as the "Parties."

LANDLORD'S DISCLOSURE:

The Landlord is aware is not aware that this rental unit is located in a 100-year floodplain. If neither box is checked, tenant(s) should assume the unit is in a 100-year floodplain. Even if the unit is not in a 100-year floodplain, the unit may still be susceptible to flooding. The Federal Emergency Management Agency (FEMA) maintains a flood map on its Internet website that is searchable by address, at no cost, to determine if a unit is located in a flood hazard area. Most renter's insurance policies do not cover damages or losses incurred in a flood. Tenant(s) should seek insurance coverage that would cover losses caused by a flood.

The Landlord is aware is not aware that this rental unit has flooded at least once within the last five years.

LANDLORD/TENANT ACKNOWLEDGMENT. By signing below, the following parties acknowledge and agree to the information above. Failure to sign and return this addendum will result in the termination of this agreement.

Landlord's Signature _____ Date _____

Tenant's Signature _____ Date _____

Tenant's Signature _____ Date _____

Agent's Signature (if used) _____ Date _____

CARBON MONOXIDE DETECTOR ADDENDUM

This Addendum is made and entered into between _____,
("Landlord") and _____, ("Tenant(s)").

Tenant(s) is renting from Landlord the Property located at:

Hereinafter, these individuals are known collectively as the "Parties."

TERMS. The purpose of this Addendum is to ensure the proper working order of carbon monoxide detectors on the Property at all times. The Tenant(s) hereby agrees and confirms that the carbon monoxide detector(s) installed within the Property are, as of this date, in proper working condition. To ensure the carbon monoxide detectors continue functioning properly, the Tenant(s) hereby agrees to the following:

1. The premises were delivered to the Tenant(s) with installed and functional carbon monoxide detector devices.
2. Tenant(s) acknowledges that the carbon monoxide detectors have been tested, are in proper working condition, and their operation was explained by the Landlord. Tenant(s) shall perform the recommended testing once per month to ensure the carbon monoxide detectors are operating correctly.
3. Tenant(s) shall inform the Landlord immediately of any malfunction or failure of the device.
4. (Tenant Initial) _____ Tenant(s) acknowledges that the devices are battery operated and it shall be each Tenant's responsibility to:
 - a. Ensure the battery is operating correctly at all times
 - b. Replace batteries at a minimum of once per year (unless otherwise provided by law)
 - c. Notify the landlord immediately if the device stops working (after replacing the batteries)
5. In accordance with the law, Tenant(s) shall allow the Landlord access to the unit to ensure that all required carbon monoxide detectors are in proper working order or to conduct necessary maintenance, repairs, or replacements.

- Tenant(s) will be charged for any carbon monoxide detectors that are broken or missing (including batteries).

LANDLORD/TENANT ACKNOWLEDGMENT. By signing below, the following parties acknowledge and agree to the information above. Failure to sign and return this addendum will result in the termination of this agreement.

Landlord's Signature _____ Date _____

Tenant's Signature _____ Date _____

Tenant's Signature _____ Date _____

Agent's Signature (if used) _____ Date _____

PENDING SUITS DISCLOSURE

THIS AGREEMENT made and entered into between _____,
("Landlord") and _____, (Tenant(s)).

The Tenant(s) is renting from the Landlord the Property located at:

LANDLORD'S DISCLOSURE. This property has one or more suits or judgements pending at the time of this lease agreement execution. Suits may include:

- Any outstanding notice of default under a trust deed, mortgage or contract of sale, or notice of trustee's sale under a trust deed;
- Any pending suit to foreclose a mortgage, trust deed or vendor's lien under a contract of sale;
- Any pending declaration of forfeiture or suit for specific performance of a contract of sale; or
- Any pending proceeding to foreclose a tax lien.
- The following suit(s) is pending:

This notice constitutes disclosure of pending suits. Additional information is available by the Landlord at the Tenant(s)'s request.

LANDLORD/TENANT ACKNOWLEDGEMENT. By signing below, the following parties acknowledge and agree to the information above. Failure to sign and return this addendum will result in the termination of this agreement.

Landlord's Signature _____ Date _____

Tenant's Signature _____ Date _____

Tenant's Signature _____ Date _____

Agent's Signature (if used) _____ Date _____

SHARED UTILITIES AGREEMENT

THIS AGREEMENT made and entered into between _____,
("Landlord)" and _____, ("Tenant(s)").

Tenant(s) is renting from Landlord the Property located at:

LANDLORD'S DISCLOSURE:

This rental unit shares the following utilities with another unit or common area:

- Electricity
- Water
- Gas
- Sewage
- Other: _____

This lease uses the following method for calculating utility charges between Tenant(s):

- Home Square Footage
- Number of Tenants
- Even Split Between Tenants
- Other: _____

Tenant agrees to pay the monthly utility charge to Landlord, plus a \$_____ service charge as part of each month's rental payment.

LANDLORD/TENANT ACKNOWLEDGEMENT. By signing below, the following parties acknowledge and agree to the information above. Failure to sign and return this addendum will result in the termination of this agreement.

Landlord's Signature _____ Date _____

Tenant's Signature _____ Date _____

Tenant's Signature _____ Date _____

Agent's Signature (if used) _____ Date _____

SMOKING POLICY ADDENDUM

THIS AGREEMENT made and entered into between _____, ("Landlord")
and _____, ("Tenant(s)").

Tenant(s) is renting from Landlord the Property located at:

LANDLORD'S DISCLOSURE:

Smoking is:

- Prohibited throughout the rental property, common areas, and grounds.
- Prohibited throughout the rental property, common areas, and grounds
EXCEPT for the following areas:

Tenant(s) agrees to make a reasonable effort to avoid secondhand smoke and use & dispose of paraphernalia safely and responsibly.

LANDLORD/TENANT ACKNOWLEDGEMENT. By signing below, the following parties acknowledge and agree to the information above. Failure to sign and return this addendum will result in the termination of this agreement.

Landlord's Signature _____ Date _____

Tenant's Signature _____ Date _____

Tenant's Signature _____ Date _____

Agent's Signature (if used) _____ Date _____

RECYCLING NOTICE

THIS AGREEMENT made and entered into between _____,
("Landlord") and _____, ("Tenant(s)").

The Tenant(s) is renting from the Landlord the Property located at:

LANDLORD'S DISCLOSURE:

This property provides a recycling service to tenants, which includes recycling for the following materials:

Recycling services are accessible at the following locations:

LANDLORD/TENANT ACKNOWLEDGEMENT. By signing below, the following parties acknowledge and agree to the information above. Failure to sign and return this addendum will result in the termination of this agreement.

Landlord's Signature _____ Date _____

Tenant's Signature _____ Date _____

Tenant's Signature _____ Date _____

Agent's Signature (if used) _____ Date _____

**DISCLOSURE OF INFORMATION ON LEAD-BASED PAINT AND/OR
LEAD-BASED PAINT HAZARDS LEAD WARNING STATEMENT**

Housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not managed properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre-1978 housing, the landlord must disclose the presence of known lead-based paint and/or lead-based paint hazards in the dwelling. Tenants must also receive a federally approved pamphlet on lead poisoning prevention.

Hereinafter, these individuals are known collectively as the "Parties."

Landlord's Disclosure

a) Presence of lead-based paint and/or lead-based paint hazards (check (i) or (ii) below):

i) _____ Known lead-based paint and/or lead-based paint hazards are present in the housing (explain).

ii) _____ Landlord has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

b) Records and reports available to the landlord (check (i) or (ii) below):

i) _____ Landlord has provided the tenant(s) with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below).

ii) _____ Landlord has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

Tenant(s)'s Acknowledgment (initial)

- c) _____ Tenant(s) has received copies of all information listed above.
- d) _____ Tenant(s) has received the pamphlet *Protect Your Family from Lead in Your Home*.

Agent's Acknowledgment (initial)

- e) _____ Agent has informed the tenant(s) of the landlord's obligations under 42 U.S.C. 4852d and is aware of his/her responsibility to ensure compliance.

LANDLORD/TENANT ACKNOWLEDGEMENT. By signing below, the following parties acknowledge and agree to the information above. Failure to sign and return this addendum will result in the termination of this agreement.

Landlord's Signature _____ Date _____

Tenant's Signature _____ Date _____

Tenant's Signature _____ Date _____

Agent's Signature (if used) _____ Date _____

Tenant Move-In Checklist

Property address _____ Lease Begin Date: _____

Tenant name(s): _____

INSTRUCTIONS:

All of the below items must be reviewed and notated prior to move-in and, again, prior to vacating the premises. A legend with helpful abbreviations can be found below to assist in filling out and reviewing this checklist. Any damages agreed upon during the Move In Inspection will be repaired by the landlord within a mutually agreed upon time. Any damages upon moving out that were not documented during the initial Move In Inspection may result in some, or all, of your security deposit being withheld.

Upon inspection at move-out, the landlord will send your security deposit to the forwarding address provided. If a new address is not provided, your security deposit will be mailed to your current address and the Post Office will forward to your new listed address.

INSPECTION LEGEND ABBREVIATION

Property Condition	Action
EC - Excellent Condition	RN - Repair Needed
GC - Good Condition	R - Replacement Needed
FC - Fair Condition	CN - Full Cleaning Needed
PC - Poor Condition	SCN - Spot-Cleaning Needed
CD - Completely Damaged	PN - Painting Needed
NF - Not Functioning	SPN - Spot-Painting Needed
N/A - Not Applicable	RF - Requires Follow-up Inspection

BEDROOM #1

Item	Move-In Condition	Move-Out Condition	Cost
Floors			
Walls			
Ceiling			
Doors			
Fans			
Windows			
Screens			
Shades/Blinds			
Closets			
Shelves			
Light Fixtures			
Fireplace			
Outlets/Switches			

BEDROOM #2

Item	Move-In Condition	Move-Out Condition	Cost
Floors			
Walls			
Ceiling			
Doors			
Fans			
Windows			

Screens			
Shades/Blinds			
Closets			
Shelves			
Light Fixtures			
Fireplace			
Outlets/Switches			

KITCHEN

Item	Move-In Condition	Move-Out Condition	Cost
Floors			
Walls			
Ceiling			
Doors			
Fans			
Windows			
Screens			
Shades/Blinds			
Shelves			
Light Fixtures			
Outlets/Switches			
Drawers			
Cabinets			
Sink			

Counters			
Microwave			
Interior			
Exterior			
Oven			
Interior			
Racks			
Drip Pan			
Timers/Controls			
Light			
Stove Top			
Burners			
Controls			
Surface			
Dishwasher			
Interior			
Exterior			
Controls			
Refrigerator			
Interior/shelves			
Exterior			
Lights			
Freezer			
Exterior			
Interior/shelves			
Lights			

BATHROOM #1

Item	Move-In Condition	Move-Out Condition	Cost
Floors			
Walls			
Ceiling			
Doors			
Fans			
Windows			
Screens			
Shades/Blinds			
Shelves			
Light Fixtures			
Outlets/Switches			
Mirrors			
Sink			
Shower/Tub			
Shower Curtain/Door			
Shower Shelves			
Shower Head			
Tub Spout			
Toilet			
Bowl			
Seat			

Exterior			
Flush			

BATHROOM #2

Item	Move-In Condition	Move-Out Condition	Cost
Floors			
Walls			
Ceiling			
Doors			
Fans			
Windows			
Screens			
Shades/Blinds			
Shelves			
Light Fixtures			
Outlets/Switches			
Mirrors			
Sink			
Shower/Tub			
Shower Curtain/Door			
Shower Shelves			
Shower Head			
Tub Spout			
Toilet			

Bowl			
Seat			
Exterior			
Flush			

LIVING/DINING ROOM

Item	Move-In Condition	Move-Out Condition	Cost
Floors			
Walls			
Ceiling			
Doors			
Fans			
Windows			
Screens			
Shades/Blinds			
Shelves			
Light Fixtures			
Outlets/Switches			
Fireplace			

ENTRYWAY

Item	Move-In Condition	Move-Out Condition	Cost
Floors			
Walls			
Ceiling			
Doors			
Fans			
Windows			
Screens			
Shades/Blinds			
Shelves			
Light Fixtures			
Outlets/Switches			

HALLWAY

Item	Move-In Condition	Move-Out Condition	Cost
Floors			
Walls			
Ceiling			
Doors			
Fans			
Windows			
Screens			
Shades/Blinds			

Shelves			
Light Fixtures			
Outlets/Switches			
Railing			

OUTDOOR AREA

Item	Move-In Condition	Move-Out Condition	Cost
Patio			
Porch			
Deck			
Backyard			
Chairs			
Parking Area			

MECHANICAL

Item	Move-In Condition	Move-Out Condition	Cost
Washer			
Dryer			
Air Conditioner			
Heating			
Thermostat			
Smoke Alarm			

Carbon Monoxide Detector			
Circuit Breaker			
Fireplace			
Garbage Disposal			
Stovetop			
Oven			

*If an item is not applicable for a particular room, please write "NA" in the appropriate box.

**If there are no damages, please write "None" in the appropriate box.

ADDITIONAL COMMENTS:

Move-In Inspection Date: _____

Landlord Name: _____

Landlord Signature: _____

Tenant Name: _____

Tenant Signature: _____

Tenant Name: _____

Tenant Signature: _____

Tenant Name: _____

Tenant Signature: _____

Move-Out Inspection Date: _____

Landlord Name: _____

Landlord Signature: _____

Tenant Name: _____

Tenant Signature: _____

Tenant Name: _____

Tenant Signature: _____

Tenant Name: _____

Tenant Signature: _____

FIRE SAFETY AND PROTECTION NOTICE

THIS AGREEMENT made and entered into between _____,
("Landlord") and _____, ("Tenant(s)").

Tenant(s) is renting from the Landlord the Property located at:

Hereinafter, these individuals are known collectively as the "Parties."

NOTICE TO TENANT: (select one) This rental property or dwelling unit:

- is equipped with a hard-wired or battery operated smoke detection device
- is equipped with a fire sprinkler system
- is equipped with a fire alarm system
- has an emergency notification plan for the occupants
- has an emergency relocation plan for the occupants
- has an emergency evacuation plan for the occupants
- has a smoking policy

Information on all of the above (applicable) policies will be provided by the landlord.

LANDLORD/TENANT ACKNOWLEDGEMENT. By signing below, the following parties acknowledge and agree to the information above. Failure to sign and return this addendum will result in the termination of this agreement.

Landlord's Signature _____ Date _____

Tenant's Signature _____ Date _____

Tenant's Signature _____ Date _____

Agent's Signature (if used) _____ Date _____

CRIME AND DRUG-FREE ADDENDUM

THIS CRIME AND DRUG-FREE ADDENDUM is entered into this ____ day of _____, 20____, by and between _____, (“Landlord”) with an address at _____ and _____, (“Tenant(s)”) with an address at _____. This disclosure is incorporated into the original Lease Agreement signed on _____.

Hereinafter, these individuals are known collectively as the “Parties.”

The Parties hereby acknowledge that this disclosure is incorporated into the Lease Agreement for the property referenced therein as the “Premises” and serves to affirm the following:

PROHIBITION AGAINST ILLEGAL ACTIVITY. The Tenant(s), any other members residing at the Premises, and their guests are prohibited from engaging in any illegal activity, including drug-related illegal activity, on or around the Premises. Drug-related activity includes, but is not limited to, the illegal manufacture, sale, distribution, purchase, use, or possession with the intent to manufacture, sell, distribute, or use any controlled substances (see definition in Section 102 of the Controlled Substance Act – 21 U.S.C. 802), or the possession of drug paraphernalia.

PROHIBITION AGAINST FACILITATING ILLEGAL ACTIVITY. The Tenant(s), any other members residing at the Premises, and their guests are prohibited from engaging in any act with the intent of facilitating illegal activity, including drug-related illegal activity, on or around the Premises.

PROHIBITION AGAINST THE USE OF THE PREMISES FOR ILLEGAL ACTIVITY. The Tenant, any other members residing at the Premises, and their guests are prohibited from allowing the Premises to be used for or to facilitate illegal activity, including drug-related illegal activity, regardless of the relationship or lack thereof, of the individual engaging in said activity with the Tenant(s).

PROHIBITION AGAINST ILLEGAL DRUGS. The Tenant(s), any other members residing at the Premises, and their guests are prohibited from engaging in the unlawful manufacture, sale, use, storage, giving, keeping, or distributing of illegal drugs on or near the Premises or any other location.

PROHIBITION AGAINST VIOLENT ACTIVITY. The Tenant(s), any other members residing at the Premises, and their guests are prohibited from engaging in any acts or threats of violence, including but not limited to, the unlawful discharge of firearms,

criminal street gang activity, intimidation, threats, or any other violent act that may jeopardize the health, safety, or welfare of the landlord, their agents, or other tenants.

VIOLATIONS. Any violation of this disclosure is considered a material violation of the aforementioned Lease Agreement and is subject to the actions set forth in the Lease Agreement for such violations, including the termination of the tenancy. Unless otherwise provided by law, a violation shall be based on the preponderance of the evidence and does not require a criminal conviction.

INDEMNIFICATION. The Tenant(s) agrees to indemnify and hold harmless the Landlord from any loss, damage, liability, attorneys' fees, and costs that are the direct or indirect result of a violation of this disclosure by the Tenant or any guests occupying or using the Premises.

GOVERNING LAW. This disclosure shall be governed by the law set forth in the Lease Agreement. Upon the signatures below, the parties agree that the above disclosure shall be legally binding and incorporated into the above-referenced Lease Agreement.

LANDLORD/TENANT ACKNOWLEDGEMENT. By signing below, the following parties acknowledge and agree to the information above. Failure to sign and return this addendum will result in the termination of this agreement.

Landlord's Signature _____ Date _____

Tenant's Signature _____ Date _____

Tenant's Signature _____ Date _____

Agent's Signature (if used) _____ Date _____