

NOTICE TO QUIT FOR NON-PAYMENT OF RENT

To: _____
(Tenant's Name)

(Rental Unit Street Address)

(Rental Unit City/State/Zip)

You (tenant) owe past-due rent in the amount of \$_____. If you (tenant) do not pay the amount of past-due rent indicated above by _____ (date) at _____ (time), your tenancy will be terminated and you will be required to move out of the rental unit. In addition, a lawsuit may be filed against you.

If you pay your past-due rent in full before the above date and time, you will **not** have to move.

Today's Date: _____

Signature of party completing this notice:

Printed Name and Title (i.e. landlord, property manager, etc.):

.....

Tenant's Acknowledgement

On _____ (date) at _____ (time), tenant acknowledged receipt of this notice.

Tenant Signature and Date

.....

Certificate of Service

I certify that I personally served this notice on the following person:

OR

I mailed a copy of the notice to the tenant via first-class, registered, or certified mail.

OR

I attempted to make personal service on the tenant(s) named above but the tenant did not appear. I believed tenant(s) to be absent, so I left the notice at the rental unit with an adult.

OR

I posted a copy of the notice in a conspicuous place at the rental unit AND mailed a copy to the tenant.

Date: _____

Signature of person attempting service:

Printed Name:
