

**NOTICE TO VACATE FOR PERIODIC TENANTS**

To: \_\_\_\_\_  
(Tenant's Name)

\_\_\_\_\_  
(Rental Unit Street Address)

\_\_\_\_\_  
(Rental Unit City/State/Zip)

You are hereby notified that I (landlord) elect to end your tenancy at

\_\_\_\_\_ (address)

on \_\_\_\_\_ (date).

You have been given at least 60 days' notice in compliance with GA Code §44-7-7.

Upon move out, please notify me of the address to send your remaining security deposit.

If you do not move out of the rental unit by above date, your tenancy will be terminated and a lawsuit may be filed to evict you.

Today's Date: \_\_\_\_\_

Signature of party completing this notice:

\_\_\_\_\_

Printed Name and Title (i.e. landlord, property manager, etc.):

\_\_\_\_\_

.....

**Tenant's Acknowledgement**

On \_\_\_\_\_ (date) at \_\_\_\_\_ (time), tenant acknowledged receipt of this notice.

\_\_\_\_\_  
Tenant Signature and Date

.....

**Certificate of Service**

I certify that I personally served this notice on the following person:

\_\_\_\_\_  
OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left the Notice at the rental unit in a conspicuous place AND gave a copy to a "suitable" person at the unit (if available) AND mailed a copy to the tenant.

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left a copy of the notice with someone of "suitable" age and discretion at the rental unit AND mailed a copy to the tenant.

OR

I mailed a copy to the tenant via certified/registered mail.

Date: \_\_\_\_\_

Signature of person attempting service:

\_\_\_\_\_  
Printed Name:

\_\_\_\_\_