

**NOTICE TO QUIT FOR NON-PAYMENT OF RENT**

To: \_\_\_\_\_  
(Tenant's Name)

\_\_\_\_\_  
(Rental Unit Street Address)

\_\_\_\_\_  
(Rental Unit City/State/Zip)

You (tenant) owe past-due rent in the amount of \$ \_\_\_\_\_. If you (tenant) do not pay the amount of past-due rent indicated above by \_\_\_\_\_ (date) at \_\_\_\_\_ (time), your tenancy will be terminated and you will be required to move out of the rental unit. In addition, a lawsuit may be filed against you.

If you pay your past-due rent in full before the above date and time, you will **not** have to move.

Today's Date: \_\_\_\_\_

Signature of party completing this notice:

\_\_\_\_\_

Printed Name and Title (i.e. landlord, property manager, etc.):

\_\_\_\_\_

.....

**Tenant's Acknowledgement**

On \_\_\_\_\_ (date) at \_\_\_\_\_ (time), tenant acknowledged receipt of this notice.

\_\_\_\_\_  
Tenant Signature and Date

.....

**Certificate of Service**

I certify that I personally served this notice on the following person:

\_\_\_\_\_

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left the Notice at the rental unit in a conspicuous place AND gave a copy to a "suitable" person at the unit (if available) AND mailed a copy to the tenant.

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left a copy of the notice with someone of "suitable" age at the rental unit AND mailed a copy to the tenant.

Date: \_\_\_\_\_

Signature of person attempting service:

\_\_\_\_\_

Printed Name:

\_\_\_\_\_