**Lease Renewal Letter**

\_\_\_\_\_\_\_\_\_\_\_

Date

Tenant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_

City, State: \_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Tenant:

Your current lease at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will expire on \_\_\_\_\_\_\_\_\_\_\_. Per the terms of the attached lease agreement, your last payment is due on \_\_\_\_\_\_\_\_\_\_\_\_\_. As you are a highly valued tenant, I am offering to renew your lease at $\_\_\_\_\_\_\_\_ per month for the below term:

* One-Year Lease
* Month-to-Month Lease

If accepted, the new lease will begin on \_\_\_\_\_\_\_\_\_\_ and will expire on \_\_\_\_\_\_\_\_. This lease agreement will contain the following new terms and conditions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Whether or not you would like to renew your lease, please sign and date the below acknowledgement and provide to the undersigned. A response is requested by \_\_\_\_\_\_\_\_\_\_\_.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Printed Name

Landlord’s Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landlord’s Phone No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landlord’s Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**TENANT ACKNOWLEDGEMENT**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, am a tenant at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. I acknowledge that my lease expires on *\_\_\_\_\_\_\_\_\_\_\_*. I have read the above lease renewal letter.

* Yes, I would like to renew my lease
* No, I do not want to renew my lease

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tenant’s Signature Date