

Lease Renewal Letter

Date

Tenant's Name: _____

Address: _____

City, State: _____

Dear Tenant:

Your current lease at _____ will expire on _____. Per the terms of the attached lease agreement, your last payment is due on _____. As you are a highly valued tenant, I am offering to renew your lease at \$_____ per month for the below term:

- ☐ One-Year Lease
- ☐ Month-to-Month Lease

If accepted, the new lease will begin on _____ and will expire on _____. This lease agreement will contain the following new terms and conditions: _____.

Whether or not you would like to renew your lease, please sign and date the below acknowledgement and provide to the undersigned. A response is requested by _____.

Sincerely,

Signature

Printed Name

Landlord's Address: _____

Landlord's Phone No.: _____

Landlord's Email: _____

TENANT ACKNOWLEDGEMENT

I _____, am a tenant at _____. I acknowledge that my lease expires on _____. I have read the above lease renewal letter.

- ☐ Yes, I would like to renew my lease
- ☐ No, I do not want to renew my lease

Tenant's Signature

Date