

NOTICE TO QUIT FOR PERSONAL USE OR SALE OF THE RENTAL PROPERTY

To: _____
(Tenant's Name)

(Rental Unit Street Address)

(Rental Unit City/State/Zip)

The rental property noted above is going to be:

Sold to a buyer who intends to live on the property

OR

Used by the current owner as their residence

As a result, you are being given 2 months' notice to move out of the rental unit.

If you do not move out of the rental unit by _____ (date), your tenancy will be terminated and a lawsuit may be filed against you.

Today's Date: _____

Signature of party completing this notice:

Printed Name and Title (i.e. landlord, property manager, etc.):

.....

Tenant's Acknowledgement

On _____ (date) at _____ (time), tenant acknowledged receipt of this notice.

Tenant Signature and Date

.....

Certificate of Service

I certify that I personally served this notice on the following person:

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left a copy of the notice with a family member of the tenant's over the age of 14.

OR

I attempted to make personal service on the tenant(s) named above but the tenant did not appear. I believed tenant(s) to be absent, so I mailed a copy of the notice to the tenant via certified mail. **(NOTE: If certified mail is not claimed, notice may be delivered via regular mail.)**

Date: _____

Signature of person attempting service:

Printed Name:
