

**NOTICE TO QUIT FOR NEGLIGENCE/PROPERTY DAMAGE**

To: \_\_\_\_\_  
(Tenant's Name)

\_\_\_\_\_  
(Rental Unit Street Address)

\_\_\_\_\_  
(Rental Unit City/State/Zip)

You (tenant) have been negligence in the following way(s) and/or caused the following property damage to the rental unit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As a result, you (tenant) must move out by \_\_\_\_\_ (date) or your tenancy will be terminated and a lawsuit may be filed against you.

Today's Date: \_\_\_\_\_

Signature of party completing this notice:

\_\_\_\_\_

Printed Name and Title (i.e. landlord, property manager, etc.):

\_\_\_\_\_

.....

**Tenant's Acknowledgement**

On \_\_\_\_\_ (date) at \_\_\_\_\_ (time), tenant acknowledged receipt of this notice.

\_\_\_\_\_  
Tenant Signature and Date

.....

**Certificate of Service**

I certify that I personally served this notice on the following person:

\_\_\_\_\_

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left a copy of the notice with a family member of the tenant's over the age of 14.

OR

I attempted to make personal service on the tenant(s) named above but the tenant did not appear. I believed tenant(s) to be absent, so I mailed a copy of the notice to the tenant via certified mail. **(NOTE: If certified mail is not claimed, notice may be delivered via regular mail.)**

Date: \_\_\_\_\_

Signature of person attempting service:

\_\_\_\_\_

Printed Name:

\_\_\_\_\_