

NOTICE TO QUIT FOR TERMINATION OF EMPLOYMENT

To: _____
(Tenant's Name)

(Rental Unit Street Address)

(Rental Unit City/State/Zip)

You (tenant) were allowed to live in the rental unit noted above as part of your employment agreement. However, now that your employment has been terminated, you must move out of the rental unit.

If you do not move out of the rental unit by _____ (date), your tenancy will be terminated and a lawsuit may be filed against you.

Today's Date: _____

Signature of party completing this notice:

Printed Name and Title (i.e. landlord, property manager, etc.):

.....

Tenant's Acknowledgement

On _____ (date) at _____ (time), tenant acknowledged receipt of this notice.

Tenant Signature and Date

.....

Certificate of Service

I certify that I personally served this notice on the following person:

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left a copy of the notice with a family member of the tenant's over the age of 14.

OR

I attempted to make personal service on the tenant(s) named above but the tenant did not appear. I believed tenant(s) to be absent, so I mailed a copy of the notice to the tenant via certified mail. **(NOTE: If certified mail is not claimed, notice may be delivered via regular mail.)**

Date: _____

Signature of person attempting service:

Printed Name:
