

NOTICE TO VACATE FOR PERIODIC TENANTS

To: _____
(Tenant's Name)

(Rental Unit Street Address)

(Rental Unit City/State/Zip)

You are hereby notified that I (landlord) elect to end your tenancy at

_____ (address) of:

Less than one year on _____ (date).

At least one year, but less than two years, on _____ (date).

Two years or more on _____ (date).

(Tenancies less than one year must be given 30 days' notice; tenancies less than two years must be given 60 days' notice; tenancies more than two years must be given 90 days' notice per NY Real Prop L §226-c.)

Upon move out, please notify me of the address to send your remaining security deposit.

If you do not move out of the rental unit by above date, your tenancy will be terminated and a lawsuit may be filed to evict you.

Today's Date: _____

Signature of party completing this notice:

Printed Name and Title (i.e. landlord, property manager, etc.):

.....

Tenant's Acknowledgement

On _____ (date) at _____ (time), tenant acknowledged receipt of this notice.

Tenant Signature and Date

.....

Certificate of Service

I certify that I personally served this notice on the following person:

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left the Notice at the rental unit in a conspicuous place AND mailed a copy to the tenant.

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left a copy of the notice with someone of "suitable" age and discretion at the rental unit AND mailed a copy to the tenant.

Date: _____

Signature of person attempting service:

Printed Name:
