

**LEASE TERMINATION NOTICE TO VACATE**

To: \_\_\_\_\_  
(Tenant's Name)

\_\_\_\_\_  
(Rental Unit Street Address)

\_\_\_\_\_  
(Rental Unit City/State/Zip)

You are hereby notified that I (landlord) elect to end your tenancy at  
\_\_\_\_\_ (address)

on \_\_\_\_\_ (date).

The service date of this notice is at least 15 days prior to the termination date above for at-will tenants and tenants with leases for less than one year, or at least 30 days prior to the termination date above for tenants with leases longer than one year.

As a result, this notice is in compliance with 1951 Act 20 §501.

Upon move out, please notify me of the address to send your remaining security deposit.

Today's Date: \_\_\_\_\_

Signature of party completing this notice:

\_\_\_\_\_

Printed Name and Title (i.e. landlord, property manager, etc.):

\_\_\_\_\_

.....

**Tenant's Acknowledgement**

On \_\_\_\_\_ (date) at \_\_\_\_\_ (time), tenant acknowledged receipt of this notice.

\_\_\_\_\_  
Tenant Signature and Date

.....

**Certificate of Service**

I certify that I personally served this notice on the following person:

\_\_\_\_\_

OR

I left a copy of the notice at the principal building on the rental property.

OR

I posted a copy of the notice in a conspicuous place at the rental unit.

Date: \_\_\_\_\_

Signature of person attempting service:

\_\_\_\_\_

Printed Name:

\_\_\_\_\_