

LEASE TERMINATION NOTICE TO VACATE

To: _____
(Tenant's Name)

(Rental Unit Street Address)

(Rental Unit City/State/Zip)

You are hereby notified that I (landlord) elect to end your tenancy at

(address)
on _____ (date).

As a month-to-month tenant, you are receiving 28 days' notice.

OR

As a tenant with a payment period of less than one month (such as week-to-week), you are receiving at least one pay period's notice. (For example, 7 days' notice for week-to-week tenants.)

As a result, this notice is in compliance with WI Stat §704.19.

Upon move out, please notify me of the address to send your remaining security deposit.

Today's Date: _____

Signature of party completing this notice:

Printed Name and Title (i.e. landlord, property manager, etc.):

.....

Tenant's Acknowledgement

On _____ (date) at _____ (time), tenant acknowledged receipt of this notice.

Tenant Signature and Date

.....

Certificate of Service

I certify that I personally served this notice on the following person:

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I left a copy with a member of the tenant's family over the age of 14 OR an occupant of the rental unit.

OR

I attempted to make personal service on the tenant(s) named above but no one appeared. I believed tenant(s) to be absent, so I posted a copy of the notice in a conspicuous place at the rental unit AND mailed a copy via regular mail.

OR

I mailed a copy of the notice to the tenant via certified/registered mail.

Date: _____

Signature of person attempting service:

Printed Name:
